

Criteria for the Victoria Falls Solidarity Fund

Adopted by the Executive Committee in October 2007 and amended in March 2011

- 1 The purpose of the ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund is to maximise the attendance at General Assemblies of ICOMOS so that they are genuinely representative and inclusive of the global membership of the organisation.
- 2 The Director of the International Secretariat, together with the President of the Advisory Committee will take steps to encourage donations to the ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund.
- 3 The National Committees will be reminded by the International Secretariat that any support to individuals not in their Committee to attend the General Assembly, should be channelled through the Victoria Falls/Mosi-oa-Tunya Fund.
- 4 The ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund and any external grant support received will be administered together using a single Grants Committee and a consolidated list of criteria for allocation.

Grants Committee

- 5 The Executive Committee will decide on the composition of the Grants Committee at least 6 months before a General Assembly takes place, based on the following characteristics that:
 - The membership reflects to the extent possible in a small group, the cultural and geographical diversity of ICOMOS,
 - All members are likely to be available and willing to accept the workload associated with the role,
 - At least one representative of the Scientific Council should be included as a member of the Grants Committee,
 - Members intending to stand for election to a position at the General Assembly should not participate in the Grants Committee (with the exception of the ex officio members),
 - The Treasurer-General and the President or Vice-President of the Advisory Committee should participate in the Grants Committee as ex officio members.
- 6 The Grants Committee will submit a report on its work to the Executive Committee and make recommendations as appropriate.

Criteria

- 7 The Grants Committee will select ICOMOS members to receive grants according to the following criteria:

Criteria for eligibility/ineligibility

The grants are reserved for ICOMOS members from eligible countries (see list attached).

- Only members from National Committees that are up to date with their fees at the time of submitting an application to the Grants Committee will be eligible.
- For members in countries where there is no National Committee yet, only members that are themselves up to date with their fees at the time of submitting an application to the Grants Committee will be eligible.
- Grants are open to all members with eligibility and not reserved for National Committee Presidents.
- Only one grant per country will be given. If a National Committee has two candidates the grant can be equally divided between the candidates in a joint decision of the National Committee and the Grants Committee.

- Spouse accompaniment to the event will result in an immediate determination of no financial need. Should a spouse or partner be brought despite having stated otherwise in the questionnaire, all funds will have to be refunded to the ICOMOS International Secretariat.

Candidates need to demonstrate

- Personal financial need,
- Clear understanding of benefits foreseen of attending the General Assembly,
- Personal involvement in ICOMOS National or International Scientific Committee activity,
- Their commitment to obtain a visa in time, should a visa be required,
- That all other parts of the cost of their participation are covered by themselves or by additional funding.

Preference will be given to

- Applicants who have not previously been supported to attend a General Assembly,
- Applicants from new or presently emerging National Committees,
- Applicants giving papers at the General Assembly,
- The sole representative of a National Committee accredited to vote
- Young professionals,
- Applicants who are the representative of their National Committee in one of ICOMOS' International Scientific Committees,
- Applicants from active National Committees (based on their Annual Report and fulfilment of the Dubrovnik-Valetta Principles, as well as on the record of attendance by the National Committee to previous General Assemblies and Symposia),
- Applicants from countries with restricted official availability of foreign currency to travel abroad.

Selection process

- 8 Each application received will be verified for completeness by the International Secretariat; the Grants Committee will consider only applications that are complete.
- 9 Applicants will be requested to present a budget for their participation at the General Assembly indicating the amount that they can contribute and those they may perceive from other sources. All applicants are supposed to register in time to benefit from the 'early bird registration fee'. The calendar for the application and selection process will be set to allow for this.
- 10 In allocating amounts to applicants, the Grants Committee offers grants depending on the location and costs of attending the General Assembly and Scientific Symposium. The amounts of the grants will be proposed by the Director of the International Secretariat in consultation with the host Committee, based on the likely costs of participation in the General Assembly and Scientific Symposium.
- 11 All applicants will be informed of the Grants Committee's decisions according to the tentative schedule below. The Grants Committee's decisions are final.

6 months prior to the General Assembly (9 May 2014)	Deadline for submission of applications
5 months (9 June 2014)	Notification of first tier beneficiaries of a grant
4 ½ months (23 June 2014)	Deadline for accepting the grant – lack of reply will result in loss of the grant
4 months (9 July 2014)	Notification of second tier beneficiaries of a grant
3 ½ months (23 July 2014)	Deadline for accepting the grant – lack of reply will result in loss of the grant
3 months (9 August 2014)	Deadline for early bird registration

- 12 Applicants selected to receive support but unable to accept it due to unforeseen circumstances must notify the International Secretariat at once so that those funds may be redirected to meet other applicants' needs.
- 13 Information contained in the applications as well as the financial support given to individuals will be treated as confidential in the process.

For 2014, candidates should send their application directly to the International Secretariat at GA2014-victoria-falls@icomos.org by 9 May 2014

Eligible National Committees having paid their membership dues up to and including 2013 at 28/02/2014

Albania	Macedonia**
Argentina**	Malaysia (New Committee)
Armenia	Mauritius
Bangladesh (New Committee)	Morocco
Belarus**	Mexico
Bosnia and Herzegovina	Mongolia
Bulgaria	Nicaragua
Chile	Panama
China	Romania
Costa Rica	Russian Federation
Cuba	South Africa
Dominican Republic	Senegal
Georgia	Serbia
Guatemala	Thailand
India	Turkey
Iran	Ukraine
Latvia	Uruguay
Lithuania	Venezuela **

Potentially eligible National Committee provided that they pay their membership dues

Benin	Moldova
Bolivia	Montenegro
Brazil	ICOMOS Pasifika (regional Committee of Pacific Island States)
Cambodia	Pakistan
Colombia	Paraguay
Egypt ** (Committee under reconstruction)	Peru
Ecuador	Philippines
Haiti	Seychelles
Honduras	Sri Lanka
Indonesia	Tajikistan
Kazakhstan	Tunisia
Democratic People's Republic of Korea	
Kyrgyzstan	
Madagascar	

** Committees having partially paid their membership fees (remainder still due)

ICOMOS individual members from places where there is no National Committee (or a Committee under creation)

Afghanistan	Libya
Algeria	Malawi
Angola	Mali (Committee under creation)
Azerbaijan	Maldives
Butan	Mauritania
Botswana	Mozambique
Burkina Faso	Namibia
Cameroon	Nepal (Committee under creation)
Cape Verde	Niger
Central African Republic	Nigeria (Committee under creation)
Chad	Palestine
Democratic Republic of the Congo	Saint –Lucia
Côte d'Ivoire	Sierra Leone
El Salvador	Somalia
Ethiopia	Suriname
Gabon	Swaziland
Ghana	Syria
Grenada	Tanzania (Committee under creation)
Guinea	Togo
Iraq	Uganda
Jamaica	Uzbekistan
Jordan	Vietnam
Kosovo	Yemen
Kenya	Zambia
Lebanon	Zimbabwe