

Call for candidatures: ICOMOS FOCAL POINT FOR THE SUSTAINABLE DEVELOPMENT GOALS (2021-2023)

ICOMOS has been closely engaged with the topic of sustainable development in recent years, both in the run up to and since the adoption of the UN Sustainable Development Goals in 2015. ICOMOS' work is undertaken by a Working Group under the coordination of a volunteer ICOMOS Focal Point.

The period of appointment of the current Focal Point (FP), Dr Ege Yildirim, concludes end 2020 – and we are therefore seeking candidates to take on this volunteer position for the period 2021- 2023.

Modalities for candidatures and engagement:

- open to all ICOMOS members – being a member of the Sustainable Development Working Group and/or an Emerging Professional is seen as an advantage;
- the candidate's CV (max 2 pages) and motivation letter (max 1 page) in English should be sent by 31 July 2020 to secretariat@icomos.org;
- period of appointment: 2021-23 (3 years);
- this is a volunteer position, not based at the International Secretariat, that requires a minimum commitment of ½ to 1 day a week (2 to 4 days per month on average). Note that work is not evenly distributed throughout the year – and so peaks with more days required occur. ICOMOS can cover travel expenses (based on prior agreement and consultation with the Director General) and provide a moderate allowance;
- taking into account the scope and complexity of the issue and tasks to be covered, and to ensure continuity and a smooth handover, the outgoing SDG Focal Point, Dr Ege Yildirim will continue to work in tandem with the new Focal Point for the first 6-12 months of their appointment, especially in what concerns external relations with other stakeholders. She will provide information, guidance and advice as needed to bring the new Focal Point up to speed with various aspects of the position and introduce the new Focal Point to major contacts in partner institutions.

Scope of Work:

- act as facilitator and coordinator for ICOMOS' work in relation to the global sustainable development policy arena;
- coordinate the activities of the ICOMOS SDGs Working Group (delegating individual tasks to WG Task teams and specific members), under the supervision of the WG Chair (Board Member) and the ICOMOS Director-General, and in close coordination with the International Secretariat;
- liaise as needed with other ICOMOS organs, i.e. the Board, Secretariat, Scientific Council, other WGs, National and Scientific Committees (primarily through their representatives on the SDGWG) to ensure coherence across ICOMOS with regards to SDG-related activities;
- monitor progress and support ICOMOS members/groups in the implementation of the ICOMOS Action Plan for Cultural Heritage and Localizing the SDGs, with updates to the plan as needed;
- liaise with the 7 WG Task Teams and assign new Task Team coordinators as needed
 - 1 ICOMOS SDGs Policy Guidance
 - 2 Engagement with UN High-Level Political Forum (HLPF)
 - 3 National liaisons and localizing SDGs
 - 4 World Heritage and the Historic Urban Landscape (HUL) Recommendation
 - 5 Strengthening Urban Partnerships and Engagement with New Urban Agenda
 - 6 Metrics and Indicators
 - 7 Fundraising and Human Resources;
- coordinate the production and dissemination of outreach and communication material, including social media presence, for the wider public and the policy community outside the heritage sector;
- network and develop collaborations with external stakeholder organizations;
- report on SDG activities to the ICOMOS Board and Advisory Committee on a regular basis;

Qualifications

Required

- a background (training and minimum 5-7 years of work experience) in sustainable development-related aspects of cultural heritage conservation and management, i.e. the intersection of heritage and sustainability (e.g. urban and regional planning, landscapes, culture-nature, climate change, heritage management, public policy, sociology, economy, energy, communication);
- familiarity with the UN Agenda 2030 and the SDGs;
- the ability to think strategically, self-motivate and take initiative as appropriate;
- excellent diplomatic, organizing and communication skills;
- flexibility and willingness to learn new skills, interact with new domains and stakeholders;
- a flexible time schedule allowing participation at necessary meetings and events (online and in-situ, involving travel);
- a very good command of written and spoken English is required;
- a working knowledge of following IT tools (Word, Excel, Powerpoint, Whatsapp, Skype, Zoom and equivalents, etc).

Desired

- familiarity with ICOMOS governance procedures;
- membership or involvement with one or more of the ICOMOS working groups;
- fundraising experience and skills;
- experience working with international organizations in administrative, policy-making, advocacy roles;
- fluency in French would be an advantage, and other languages would be desirable.

Paris, June 2020