

STATUTES ADOPTED BY THE CONSTITUENT ASSEMBLY, WARSAW,
22 JUNE 1965

I. NAME AND HEADQUARTERS.

Art. 1.

An association is hereby established under the name of the INTERNATIONAL COUNCIL OF MONUMENTS AND SITES, hereinafter designated by the initials ICOMOS.

Art. 2.

The location of the headquarters of ICOMOS will be determined by the First General Assembly. It may be changed, if necessary, by a decision of the General Assembly.

II. DEFINITIONS.

Art. 3.

a) The term « monument » shall include all real property, whether they contain buildings or not, having archaeological, architectural, historic or ethnographical interest and may include besides the furnishings preserved within them.

b) The term « site » shall be defined as a group of elements, either natural or man-made, or combinations of the two which it is in the public interest to conserve.

c) The following categories are excluded from the above definitions :

1. Movable cultural property preserved in buildings, which are part of museum collections.
2. Archaeological collections preserved in museums or exhibited at archaeological or historic site museums.
3. Open-air museums.

III. AIMS AND ACTIVITIES.

Art. 4.

ICOMOS shall be the international organization to link public authorities, departments, institutions and individuals interested in the preservation and study of monuments and sites. It shall have the following aims :

a) To promote the study and preservation of monuments and sites.

b) To arouse and cultivate the interest of the authorities, and people of every country in their monuments and sites and in their cultural heritage.

Art. 5.

In order to achieve these aims, ICOMOS shall carry out the following activities :

a) Encourage the preparation and adoption of international recommendations applicable to the study, the preservation, and restoration of monuments, sites and artistic objects.

b) Co-operate at national and international levels in the creation and development of documentation centres concerning the points listed in paragraph a. These centres should be available to the members of ICOMOS and to all experts interested in these problems.

c) Co-operate at national and international levels in the preparation of inventories, directories, topographical maps, photographic and photogrammetric archives, etc., relating to monuments and sites.

d) Study and spread information of all techniques, including the most up-to-date, for the preservation, restoration and development of monuments and sites.

e) Establish within the framework of the activities mentioned in paragraphs *a, b, c, d*, permanent or ad hoc working parties, study commissions and special committees of experts; co-operate with commissions and committees already existing; as well with those which might be created in the future.

f) Produce and sponsor specialized publications on the above mentioned subjects.

g) Establish and maintain close co-operation with UNESCO, the International Centre for the Study of the Preservation and Restoration of Cultural Property in Rome (Rome Centre), the International Council of Museums (ICOM) and other international or regional organizations pursuing common goals.

IV. MEMBERS.

Art. 6.

a) ICOMOS shall be composed of three categories of members: active members, associate members and honorary members.

1. The status of active member can only be conferred upon individuals who are actually engaged in the conservation of monuments and sites in each country, either on the scientific, technical and administrative staff of the national services of monuments and sites, fine arts or antiquities or among specialists and technicians specialized in the preservation and the restoration of monuments and sites, architecture, town-planning, history of art, archaeology and ethnology.

2. The following shall be entitled to the status of associate member:

a. All qualified individuals interested in the aims of ICOMOS.

b. Public and private national organizations, associations and institutions concerned with conservation and restoration programmes to develop monuments and sites.

c. International or regional organizations, associations and institutions similar to those listed in paragraph *b*.

d. Benefactors who present ICOMOS with gifts in kind or in cash.

3. The following shall be entitled to the status of Honorary Member: individuals who have rendered distinguished services in the field of the preservation, restoration and development of monuments and sites.

b) 1. Active members shall be formed into National Committees, as defined in Art. 13. No country shall have more than 15 active members. They shall be entitled to speak and vote at the General

Assembly, and may be represented by another member of the same category; no member shall be entitled to have more than two votes in addition to his own.

2. Associate members, whether individuals or organizations, shall be approved by the National Committees, or if none exists, by the Executive Committee. They are entitled to attend meetings of the General Assembly and have the right to speak but not to vote.

3. Honorary members are proposed by the executive Committee of ICOMOS and appointed by the General Assembly. They have the same rights as associate members.

c) Active and associate members shall pay dues or subscription, the amount of which shall be specified by the General Assembly. No dues are required of honorary members.

Art. 7.

A member of ICOMOS shall cease to be a member:

a) If he should resign at the end of a calendar year after having given the Bureau written notice to that effect three months in advance, and after having paid his dues for the current year.

b) If he should be formally struck off the register by the General Assembly owing to non-payment of dues or for any other legitimate reason.

V. ADMINISTRATIVE STRUCTURE.

Art. 8.

a) The administrative organisation of ICOMOS shall consist of the:

General Assembly,
Executive Committee,
Advisory Committee,
Specialized International Committees,
Secretariat.

b) Each of these divisions shall lay down its own rules of procedure with regard to its mode of operation, including the election of its own officers, according to the Statutes.

Art. 9.

The General Assembly shall be the sovereign body of ICOMOS. It shall elect its own President, 3 Vice-Presidents and a Rapporteur. It shall elect the President of ICOMOS, 3 Vice-Presidents, the Secretary-General, the Treasurer and 14 members of the Executive Committee; the latter shall be active members selected to ensure that different specializations are represented and that the geographical distribution is equitable. It shall appoint the Honorary Members of ICOMOS; it shall determine the site of its headquarters and the rate of dues, adopt amendments to the statutes and rules,

establish the programmes, approve the balance sheet and the budget estimates, and ensure the achievement of the aims of ICOMOS.

The General Assembly is composed of active members of ICOMOS. It shall be convened every three years on the date and at the place chosen by the Executive Committee in ordinary session and at the request of the majority of the members of the Executive Committee or, at the request of one third of the active members, in extraordinary session.

The requisite quorum shall be one third of the active members present, including deputies. Should this quorum not be reached the General Assembly shall, twenty-four hours later, meet again at the same place; its discussions shall then be valid, irrespective of the number of voting members present.

Art. 10.

a) The Executive Committee is the directive body of ICOMOS. The President of ICOMOS or, in his absence, one of the Vice-Presidents, will preside at the meetings. It shall co-opt 5 members. It shall be authorized to obtain, hold and use, on behalf of ICOMOS, the funds necessary for the achievement of the aims set forth in these statutes, as well as to accept gifts and bequests. It shall prepare the draft programmes and budget estimates and supervise their implementation, after these have been approved by the General Assembly.

On behalf of the General Assembly it shall take all decisions which circumstances may require, subject to their subsequent ratification by the Assembly.

b) The Executive Committee shall be composed of 26 members, part elected by the General Assembly and part co-opted; all shall be in activity representing different regions of the world :

The President of ICOMOS;

The three Vice-Presidents;

The Chairman of the Advisory Committee;

The Secretary General;

The Treasurer;

The 14 members elected by the General Assembly;

The 5 co-opted active members.

No country shall be represented by more than one member within the Executive Committee with the exception of the President.

The Director of the Secretariat shall be in attendance at all Executive Committee Meetings — without a vote.

c) The members of the Executive Committee shall be elected by secret ballot by mail for a term of three years, and shall be eligible for two further periods. They can be re-elected after a period of three years. Should a seat fall vacant, the Executive Committee shall elect,

for the remainder of the term of office of the previous occupant, a deputy chosen from among the individual active members.

Transitional Clause. — The first General Assembly shall elect the members of the Executive Committee for their first term of office by secret ballot.

d) The Executive Committee shall be convened by its Chairman in ordinary session at least once a year and, at the request of one-third of the Committee's members, in extraordinary session. During years when the General Assembly meets, it shall meet before and after the meeting of the Assembly. Decisions shall be taken by a majority vote of members present or their representatives.

e) The President of ICOMOS, three members of the Executive Committee appointed by him, the Chairman of the Advisory Committee, the Secretary General and the Treasurer constitutes the Bureau. Meetings of the Bureau can take place between sessions of the Executive Committee and shall be convoked by the President.

Art. 11.

a) The President of ICOMOS shall convoke the General Assembly, convoke and preside over the Executive Committee and the Bureau, and shall propose their agenda. He shall be a member — *ex officio* — of the Advisory Committee. He shall represent ICOMOS by proxy. He shall authorize and make payments in collaboration with the Treasurer.

b) Vice-Presidents will assist or take the place of the President.

c) The Secretary General will arrange and supervise the work of the Secretariat.

d) The Treasurer will prepare the financial report, arrange the budget and authorize expenditure in accordance with the President's instructions and make payments.

Art. 12.

a) The Advisory Committee shall be the consultative organ of ICOMOS. It shall give advice or make suggestions to the General Assembly and to the Executive Committee. It shall examine programmes proposed by National Committees and recommend them with its advice to the Executive Committee. It shall prepare and submit to the General Assembly the list of candidates for election to the Executive Committee.

b) The Advisory Committee shall be composed of the President of ICOMOS, the Chairman of the National Committees, and the Chairman of the Specialized International Committees. It shall be convened at least once a year on the date and place chosen by the Executive Committee.

Art. 13.

a) The National Committees shall take steps to implement both the general and the national programmes of ICOMOS.

b) They shall be formed by public or private authorities of the country, in agreement with the Executive Committee after consultation with national or international organizations, associations and institutions such as professional associations and administrative bodies. They may consist of a maximum of 15 active members who can be re-elected. Their appointment will come into force only after the approval of the Executive Committee.

The National Committees shall be convened by their Chairman. Once a year they shall submit reports on their activities to the President of ICOMOS. The associate members shall participate in the activities of the National Committee, within the limits established by the statutes.

Art. 14.

The International Committees are the technical organs of ICOMOS. They shall carry out specialized studies on professional problems with which ICOMOS is concerned. They may organize working parties among themselves as sub-committees or commissions.

The Executive Committee may set up and dissolve Committees and establish their goals, and the manner in which they are to carry out their tasks.

Art. 15.

The Secretariat co-ordinates and carries out the work of ICOMOS under the direction of the President and the Secretary General. The Secretariat consists of a paid Director and staff. The Secretariat will distribute summaries of the annual reports received from National Committees foreseen in art. 13 and a report of its activities.

Art. 16

UNESCO, the Rome Centre, and ICOM shall be invited to send observers to all ICOMOS meetings.

Art. 17.

a) The income of ICOMOS shall consist of :

1. Subscriptions or dues of members;
2. Gifts and bequests;
3. Subventions.

b) The maximum amount of expenditure which ICOMOS may normally incur during the three-year interval between two sessions of the General Assembly shall be decided by the General Assembly.

VI. LEGAL STATUS.

Art. 18.

Transitional Clause. — The Executive Committee may take whatever measures it deems useful in order to acquire legal status for ICOMOS in the countries where it exercises its activities, to the extent necessary for the performance of its tasks.

ICOMOS shall be represented vis-à-vis third parties by the President, or, in the absence of the latter, by one of its Vice-Presidents, or by the Secretary General.

VII. AMENDMENTS.

Art. 19.

The General Assembly alone shall be empowered to amend the present statutes, by a two-thirds majority of the votes cast, and after communicating the proposed new text to the active members at least four months before the opening of the General Assembly.

VIII. DISSOLUTION.

Art. 20.

The decision to dissolve ICOMOS may be taken only by the General Assembly, by a two-thirds majority of the votes cast. In the event of the dissolution of ICOMOS, its assets shall be transferred to an organization nominated by UNESCO.

IX. LANGUAGES.

Art. 21.

ICOMOS shall employ the official languages used by UNESCO. The working languages shall be English and French.