



## **2020 World Monuments Watch External Reviewer Guidelines**

### **THE WATCH PROGRAM**

Thank you for volunteering to serve as an external reviewer for the 2020 World Monuments Watch. The World Monuments Watch is a global program that uses cultural heritage conservation to empower communities and improve human well-being. Through heritage, the program seeks to improve the resilience of communities, enhance social inclusion, and build new capacities in the heritage conservation field and beyond. The 2020 World Monuments Watch will include 25 sites from around the world in need of urgent action, each site telling a local story that carries global significance. Through the Watch, World Monuments Fund will partner with local stakeholders to jointly design and implement targeted conservation programs—including advocacy, planning, education, and physical interventions in the historic built environment.

Nominations to the Watch undergo a rigorous review and selection process. Once again this year, WMF is partnering with ICOMOS to draw upon its worldwide network of heritage professionals to assist WMF in identifying external reviewers for nominations to the World Monuments Watch. Expert external reviewers offer valuable insights into the context of each nomination and are asked to provide their recommendations and discuss any concerns.

### **FREQUENTLY ASKED QUESTIONS**

#### **What do the nomination materials contain? Will I need to do external research?**

The nomination materials consist of a nomination form, a set of images, and supplementary materials that were submitted optionally by the nominators. The nomination form contains:

- Basic information about the site
- Questions about the site's history, physical description, and cultural significance
- Questions about the challenges, opportunities, and stakeholders associated with the site
- The nominator's proposed plan of action and its potential to positively affect the lives of communities
- (Optional) A proposal for activities for which the nominator is seeking assistance (not guaranteed)

Reviewers are asked to evaluate each nomination based on the submitted materials only. We do not expect reviewers to consult external resources on the site.

#### **Do I need to be familiar with the nominated site?**

We do not require any prior knowledge of the nominated site. If you have a prior association with the site, the review form will ask that you explain briefly the nature of your involvement,

in order to help us understand your perspective. This does not disqualify you from serving as an external reviewer.

Nevertheless, if you were personally involved in the preparation of any nominations to the 2020 Watch we ask that you do not participate in the review process this year.

### **What questions will I have to answer?**

The review form contains questions that will allow you to critically assess the nomination with respect to the following criteria:

- The potential to improve the lives of communities;
- The cultural significance of the nominated site;
- The need for urgent action, or other circumstances that make action timely;
- The feasibility of the proposed approach.

You will also be asked to make an overall recommendation for the inclusion of the site on the 2020 Watch.

### **Will I be required to visit the site?**

No. Should you wish to visit the site, we are unfortunately unable to reimburse you for your expenses.

### **How long will I have to complete my review?**

Reviewers have up to three weeks to complete the review, from the time that they receive the nomination materials. In the case of a collaboration with an Emerging Professional member of ICOMOS, four weeks will be allowed. If you need more time to complete your review, please make that known to us.

### **How is ICOMOS compensated for participating in the review process?**

According to WMF's agreement with the ICOMOS International Secretariat, ICOMOS will receive an administrative fee to compensate for the time of its employees and officers. In addition, in lieu of reviewer honoraria, World Monuments Fund will donate \$50 to the ICOMOS International Secretariat for each completed review. For the 2018 World Monuments Watch, ICOMOS received an administrative fee plus \$7,000 for 140 reviews completed by ICOMOS members.

### **How are donations to ICOMOS used?**

Donations are allocated to the Raymond Lemaire International Fund, which aims to encourage young heritage professionals to develop their skills through training and to welcome them within ICOMOS. Alternatively, you may elect to donate the honorarium to the Victoria Falls Solidarity Fund, which facilitates the participation of members at ICOMOS institutional meetings, in particular the triennial General Assembly, or to the account of an International Scientific Committee with which you are affiliated.