

Criteria for the Victoria Falls Solidarity Fund

Adopted by the Executive Committee in October 2007 and amended in March 2011

- 1 The purpose of the ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund is to maximise the attendance at General Assemblies of ICOMOS so that they are genuinely representative and inclusive of the global membership of the organisation.
- 2 The Director of the International Secretariat, together with the President of the Advisory Committee will take steps to encourage donations to the ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund.
- 3 The National Committees will be reminded by the International Secretariat that any support to individuals not in their Committee to attend the General Assembly, should be channelled through the Victoria Falls/Mosi-oa-Tunya Fund.
- 4 The ICOMOS Victoria Falls/Mosi-oa-Tunya Solidarity Fund and any external grant support received will be administered together using a single Grants Committee and a consolidated list of criteria for allocation.

Grants Committee

- 5 The Executive Committee will decide on the composition of the Grants Committee at least 6 months before a General Assembly takes place, based on the following characteristics that:
 - The membership reflects to the extent possible in a small group, the cultural and geographical diversity of ICOMOS,
 - All members are likely to be available and willing to accept the workload associated with the role,
 - At least one representative of the Scientific Council should be included as a member of the Grants Committee,
 - Members intending to stand for election to a position at the General Assembly should not participate in the Grants Committee (with the exception of the ex officio members),
 - The Treasurer-General and the President or Vice-President of the Advisory Committee should participate in the Grants Committee as ex officio members.
- 6 The Grants Committee will submit a report on its work to the Executive Committee and make recommendations as appropriate.

Criteria

- 7 The Grants Committee will select ICOMOS members to receive grants according to the following criteria:

Criteria for eligibility/ineligibility

The grants are reserved for ICOMOS members from eligible countries (see list attached).

- Only members from National Committees that are up to date with their fees at the time of submitting an application to the Grants Committee will be eligible.
- For members in countries where there is no National Committee yet, only members that are themselves up to date with their fees at the time of submitting an application to the Grants Committee will be eligible.
- Grants are open to all members with eligibility and not reserved for National Committee Presidents.
- Only one grant per country will be given. If a National Committee has two candidates the grant can be equally divided between the candidates in a joint decision of the National Committee and the Grants Committee.

- Spouse accompaniment to the event will result in an immediate determination of no financial need. Should a spouse or partner be brought despite having stated otherwise in the questionnaire, all funds will have to be refunded to the ICOMOS International Secretariat.

Candidates need to demonstrate

- Personal financial need,
- Clear understanding of benefits foreseen of attending the General Assembly,
- Personal involvement in ICOMOS National or International Scientific Committee activity,
- Their commitment to obtain a visa in time, should a visa be required,
- That all other parts of the cost of their participation are covered by themselves or by additional funding.

Preference will be given to

- Applicants who have not previously been supported to attend a General Assembly,
- Applicants from new or presently emerging National Committees,
- Applicants giving papers at the General Assembly,
- The sole representative of a National Committee accredited to vote
- Young professionals,
- Applicants who are the representative of their National Committee in one of ICOMOS' International Scientific Committees,
- Applicants from active National Committees (based on their Annual Report and fulfillment of the Dubrovnik-Valetta Principles, as well as on the record of attendance by the National Committee to previous General Assemblies and Symposia),
- Applicants from countries with restricted official availability of foreign currency to travel abroad.

Selection process

- Each application received will be verified for completeness by the International Secretariat; the Grants Committee will consider only applications that are complete.
- Applicants will be requested to present a budget for their participation at the General Assembly indicating the amount that they can contribute and those they may perceive from other sources. All applicants are supposed to register in time to benefit from the 'early bird registration fee'. The calendar for the application and selection process will be set to allow for this.
- In allocating amounts to applicants, the Grants Committee offers grants depending on the location and costs of attending the General Assembly and Scientific Symposium. The amounts of the grants will be proposed by the Director of the International Secretariat in consultation with the host Committee, based on the likely costs of participation in the General Assembly and Scientific Symposium.
- All applicants will be informed of the Grants Committee's decisions according to the tentative schedule below. The Grants Committee's decisions are final.

6 months prior to the General Assembly (27 May 2011)	Deadline for submission of applications
5 months (27 June 2011)	Notification of first tier beneficiaries of a grant
4 ½ months (11 July 2011)	Deadline for accepting the grant – lack of reply will result in loss of the grant
4 months (27 July 2011)	Notification of second tier beneficiaries of a grant
3 ½ months (11 August 2011)	Deadline for accepting the grant – lack of reply will result in loss of the grant
3 months (27 August 2011)	Deadline for early bird registration

- 12 Applicants selected to receive support but unable to accept it due to unforeseen circumstances must notify the International Secretariat at once so that those funds may be redirected to meet other applicants' needs.
- 13 Information contained in the applications as well as the financial support given to individuals will be treated as confidential.

For 2011, candidates should send their application directly to the International Secretariat at AG2011-victoria-falls@icomos.org by 27 May 2011

Eligible National Committees having paid their membership dues up to and including 2010 at 27/03/2011

Albania	Mauritius
Armenia	Mexico
Belarus	Republic of Moldova
Bosnia and Herzegovina	Montenegro
Brazil	Pakistan
Bulgaria	Paraguay
Colombia	Peru
Costa Rica	Poland
Cuba	Romania
Dominican Republic	Russian Federation
Ecuador	South Africa
Egypt	Serbia
Georgia	Seychelles
Guatemala	Sri Lanka
Hungary	Tajikistan
India	Thailand
Indonesia	Tunisia
Latvia	Turkey
Kazakhstan	Ukraine
Lithuania	Uruguay
The Former Yugoslav Republic of Macedonia	

Potentially eligible National Committee provided that they pay their membership dues

Argentina	Mongolia
Cambodia	Morocco
Chile	Nicaragua
China	ICOMOS Pacifica (regional committee of pacific island states)
Croatia	Panama
Honduras	Philippines
Iran (Islamic Republic of)	Senegal
Democratic People's Republic of Korea	Slovakia
Kyrgyzstan	Venezuela
Madagascar	

ICOMOS individual members from places where there is no National Committee

Afghanistan	Kenya
Algeria	Lebanon
Angola	Libyan Arab Jamahiriya
Azerbaijan	Malaysia
Bangladesh	Malawi
Benin	Mali
Bolivia	Mauritania
Botswana	Mozambique
Burkina Faso	Namibia
Cameroon	Nepal
Cape Verde	Niger
Central African Republic	Nigeria
Chad	Palestine
Democratic Republic of the Congo	Sierra Leone
Côte d'Ivoire	Suriname
El Salvador	Swaziland
Ethiopia	Syrian Arab Republic
Gabon	United Republic of Tanzania
Ghana	Togo
Guinea	Uganda
Haiti	Uzbekistan
Iraq	Vietnam
Jamaica	Yemen
Jordan	Zambia
Kosovo	Zimbabwe